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**From:** Nassif, Julianne (DPH)  
**Sent:** Thursday, July 21, 2011 10:55 AM  
**To:** Lleshi, Hevis (DPH)  
**Cc:** Salemi, Charles (DPH)  
**Subject:** RE: Coverdell Grant Visit

Hi Hevis,

All good questions; this is our first site visit from MSP on the grant, so I don't have a lot of specific information on what they will expect from you. You should be working on samples and they would probably just like to meet you & possibly ask a few questions about your background. I have provided them with a copy of your resume. I would prefer that you be in the renovated space, as we all know appearances do matter.

Chuck – I will follow-up w/ maint. On moving back into the space.

Julie

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**From:** Lleshi, Hevis (DPH)  
**Sent:** Thursday, July 21, 2011 10:44 AM  
**To:** Nassif, Julianne (DPH)  
**Cc:** Salemi, Charles (DPH)  
**Subject:** Coverdell Grant Visit

Hello Juli,

I am emailing regarding the Coverdell Grant visit this coming Tuesday. You had mentioned that they would like to meet with me, in addition to discussing the financials and take a tour of the laboratory. I would like to know what will they be expecting of me as a new employee? Would I be doing samples at the time of the visit, or simply meet with them and discuss my position? I am a bit unclear as to whether I should be staying at Chuck's lab where I am currently working on samples, or move down to the already renovated lab for that particular visit?

Please let me know what is expected of me for during the visit, and I will start making the necessary adjustments.

Thank you and have a great day,

Hevis